Property Maintenance Operative

Provision Sector	Level
Construction	2

Intent
The intent of this course is to benefit Apprentices by supporting them to gain skilled employment in this role. It is also to benefit employers and the wider sector by providing a highly skilled and versatile employee who can work confidently on both domestic and commercial projects. There is a construction skills shortage in this sector which already employs three million people in the UK. This course supports learners to gain a variety of trade skills and knowledge (please see below for details), creating a versatile Multiskilled Trade Operative. Their progression from the course is into roles such as a Technical Specialist (e.g. Electrical or Plumbing) and Supervisory & Management roles. The course is delivered by introducing knowledge and skills step-by-step over the duration of the programme. Development of appropriate professional behaviours for work will underpin all college learning, as input from the Construction sector has indicated that these are essential requirements for a member of the team. This Apprenticeship is the usual entry point into the sector and is often used as a starting point from which Apprentices would build further skills at Level 3 and above. On successful completion of this course, employers will have an independent, skilled **Property Maintenance Operative**, who is both a practical and financial asset to the team. It also intends to prepare learners for working life in modern Britain by gaining transferable skills, knowledge and behaviours that enable them to progress their careers and make a positive contribution to their employer and sector.

Minimum Entry Requirements	English: 2 / E Maths: 2 / E

Implementation	
Duration	15-18 months (this includes the End Point Assessment period)
Content & Responsibilities	○ College delivery for the Standard (CCN & Apprentice) ○ Workplace Reviews once every 10-12 weeks (Employer, CCN & Apprentice) ○ Workplace Visits to build evidence (Employer, CCN & Apprentice) ○ 20% Off-the-Job Training (Employer, CCN & Apprentice) ○ On-the-Job Training (Employer & Apprentice)
Delivery	○ The release pattern for this course is once a week (term time only) ○ Functional Skills sessions may be on a different day to an Apprentice's regular college day. **These can require additional attendance.** ○ Additional sessions, including examinations, may be run in holiday periods if needed and by prior agreement with Apprentice and Employer.
English & Maths Functional Skills	○ If a learner has achieved English & Maths at Level 2 (4/C or above at GCSE or Functional Skills Level 2), they will not have to attend these sessions. ○ If a learner has achieved English & Maths at Level 1 (3-2/D-E at GCSE or Functional Skills Level 1), they will have to attend college until they are able to attempt Functional Skills exams at Level 2. ○ If a learner is below Level 1, they will need to attend college to achieve Functional Skills Level 1. They will then continue to attend until they are able to attempt Level 2.
College Training	○ **Year One Skills:** Health & safety; Material preparation; Understanding roles, responsibilities; Understanding energy, environment & sustainability; Customer service; Working area; Basic trade skills; (including internal & external building maintenance repair; Basic painting, carpentry, electrical, plumbing, tiling, and heating & ventilation. ○ **Year Two:** Revisiting & reinforcing trade knowledge/skills with EPA preparation/support. ○ **Knowledge & Behaviours** of the *Occupational Standard* are embedded in the college delivery through theory classes, feedback and assessments.

Impact	
Apprentice	**End Point Assessment** The Apprentice will be ready for End Point Assessment which includes: ○ **Knowledge Test:** assessed by an *End Point Assessment Organisation* (EPAO), this test will consist of multiple-choice questions on a computer-based platform. Provisions can be made for paper-based assessments to be made available if reasonable adjustments require this. ○ **Skills Test:** assessed over 1 day by an *Independent End Point Assessor* (IEPA), this assessment will holistically assess skills, knowledge and behaviours acquired throughout the Apprenticeship. ○ **Oral Questioning:** assessed by an IEPA following the skills test, to confirm the learners understanding and to obtain further evidence of knowledge. It will extend and amplify the ability demonstrated in the Skills Test. **Qualifications** Upon successful completion of the course, learners will be awarded with a **Level 2 Property Maintenance Operative Apprenticeship Standard**, which includes the following; ○ If not previously achieved, **Level 1-2 in English & Maths** **Progression** The impact of this course should support a learner's progression which may include: ○ Continuation, development or promotion at work or within this sector. ○ Progression onto roles such as Technical Specialist (e.g. Electrical or Plumbing) and Supervisory & Management (e.g. Facilities Management) across a wide range of sectors.
Employer & Sector	The successful completion of this course should provide the employer or wider sector with a skilled staff member. They will have the ability to either work on large scale building projects, either domestic or commercial, or the skills to complete more individual, bespoke property maintenance tasks.

General Information	
Course Cost	Apprenticeship course fees are subject to the age of the Apprentice, the payroll of the employer and the number of employees currently employed at the company. Course fees are paid by the employer and not the Apprentice.
Eligibility	Apprenticeships are open to anyone over the age of 16, whether they have just left school or have been working for years. However, candidates must ensure they: ○ Are legally permitted to work in the EU. ○ Are employed in a relevant job role before they become an Apprentice. ○ Are not taking part in full-time education from the commencement of their Apprenticeship.

Contact Information
If you are an employer who would like to support an Apprenticeship, or an employee who is interested in doing an Apprenticeship with your current employer, please contact the **CCN Apprenticeships** team. ○ Phone: 01603 773365 ○ Email: Apprenticeships@CCN.ac.uk If you would like to become an Apprentice, but you need to find an employer to support the Apprenticeship, please contact the **CCN Advice Shop** team. ○ Phone: 01603 773773 ○ Email: ApprenticeshipAdvice@CCN.ac.uk