

## COVID-19 Risk assessment summary

This risk assessment summary provides an overview of the significant findings of the detailed risk assessment (using the risk assessment template) undertaken in line with the Compliance Code for Educational Settings and government guidance. The risk assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for staff, pupils and visitors.

<b>Setting:</b> Thorpe St Andrew School and Sixth Form <b>Assessor Name:</b> P Bignell <b>Manager Name:</b> A Earl	<b>Assessment Date:</b> 22/7/2021  <b>Review Date:</b> 22/10/2021 / 29/11/2021 / 3/12/2021 / 9/12/2021 17/12/21 3/1/22 6/1/22 17/1/22
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Area of risk	Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<ul style="list-style-type: none"> <li>• Staff and students know what the main symptoms are and that they:                             <ul style="list-style-type: none"> <li>• should not attend the setting if they have symptoms or should be isolating</li> <li>• will go home if they develop symptoms</li> <li>• will be asked about symptoms before entering</li> </ul> </li> <li>• If staff or students test positive on an LFD test but are displaying NO symptoms they need to record the LFD test but are no longer required to take a PCR test from 11/1/22.</li> <li>• If students test positive for COVID they may now take LFD tests on day 5 and day 6 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. They can attend school from day 6 if testing first thing in the morning eg: 8am. The first test must be taken no earlier than day 5 of the self-isolation period and tests must be taken 24 hours apart. *</li> <li>• If students and staff of close contacts are not told to Self Isolate they need to take a PCR test, as advised by NHS Track and Trace and should continue to attend unless they are unwell. <u>They</u> will be told to carry out LFD tests for 7 days by NHS Track and Trace.</li> <li>• Children previously considered CEV should attend school and follow the same guidance as the rest of the school population.</li> <li>• Limiting visitors to the site where possible and all are required to wear face coverings when on the school site.</li> <li>• Events are assessed separately and controls implemented in line with the main risk assessment. All events in November will be delivered online.</li> <li>• We have first aid rooms in Year schools available for someone who develops symptoms to wait to be collected.</li> <li>• Asymptomatic testing arrangements are in place for the beginning of Spring term. Students sitting exams in the January 2022 series will have live online lessons organised by the teachers and shared. Students will attend for testing and Year 12 interviews only between 5 to 7 January 2022. School will reopen fully for all years on 10 January 2022. The staggered start has been formally approved by Thorpe St Andrew School and Sixth Form Governors on 8 December 2021.</li> <li>•</li> </ul>	P.Bignell	19/7/2021  17/12/2021 3/1/22 6/1/22 17/1/22  9/12//2021  9/12/2021  9/12/2021

Direct person to person transmission	<p>Respectful space will be designed into activities in the following ways:</p> <ul style="list-style-type: none"> <li>Continued cohorting of staff</li> <li>Utilisation of online meetings and training</li> <li>Keeping numbers minimised for in person meetings and training, preference will be given to online meetings where possible</li> <li>Pinch points and areas of congestion will be identified and minimised</li> <li>Furniture in areas such as reception, meeting rooms, staff rooms and offices has been rearranged to prevent face to face working and support respectful space where possible</li> <li>Activities are undertaken outside where possible e.g PE lessons</li> <li>Ventilation is increased as much as possible by signage, restricted use of certain rooms, daily window opening and between lessons.</li> <li>Tissues and bins are readily available across the site to encourage good respiratory hygiene</li> <li>PPE is used by staff in the following circumstances when concern regarding a positive case.</li> <li>Face coverings are now required for all students, staff and visitors at all times while on the school site, unless eating, playing sport, performing or teaching (unless exempt). Face coverings are also required to be worn by students when travelling to and from school on dedicated transport. No change as at 9/12/2021. Government requirement until 28/1/22.</li> </ul>	P. Bignell	19/7/21
Surface transmission (including equipment)	<ul style="list-style-type: none"> <li>We have developed cleaning schedules that: <ul style="list-style-type: none"> <li>Identify all items that need cleaning and disinfection including touch points and equipment</li> <li>Identify the frequency of cleaning and disinfection of different areas and items depending on use and risk</li> </ul> </li> <li>General cleaning and disinfection is undertaken twice a day at lunchtime of key touch points and toilet facilities.</li> <li>Different cleaning equipment is provided for kitchens, toilets, classrooms and office areas</li> <li>Staff are provided with disinfectant wipes to support additional cleaning and disinfection as appropriate</li> <li>Hand hygiene and disinfection arrangements are in place for shared resources</li> <li>Hand sanitizer is provided throughout the site and everyone is encouraged to use it regularly including on entering the site, before and after eating/drinking, between activities, before and after sharing resources, after removing a face covering</li> <li>Bins are emptied regularly throughout the day as needed</li> </ul>	P.Bignell	3/12/2021 3/1/22 19/7/21
Staff and pupil health	<ul style="list-style-type: none"> <li>An individual risk assessment has been undertaken for staff and students identified as at increased risk and measures agreed with them to reduce the risk</li> <li>Individual support plans for students have been reviewed</li> <li>Everyone is aware that they must continue to follow the control measures even with a negative COVID-19 test result and regardless of the vaccination programme status.</li> </ul>	P.Lambert  Best Teams DSLs and Raising Achievement as appropriate	21/7/21  w/b 6/9/21
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> <li>Staff mental health and well-being has been assessed and measures are in place to support including management support and the use of an Employee Assistance Programme</li> <li>Arrangements are in place to support student mental health and well-being through our form time pastoral programme and BEST teams. Additional training for BEST and Raising Achievement Teams is being undertaken to further support students. A Well Being Coordinator has been appointed for September 2021</li> </ul>	P Bignell/L Vereen	19/7/21
Educational Visits increasing the risk of contact with others and therefore transmission	<ul style="list-style-type: none"> <li>Providers of educational visit locations including overnight accommodation will be checked to ensure they are operating COVID-19 controls to keep everyone safe.</li> <li>We will follow the instructions given by the provider to comply with their arrangements</li> </ul>	P Bignell/A Earl	19/9/21
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	<ul style="list-style-type: none"> <li>Posters are used to communicate messaging on distancing, hand hygiene, staying at home when ill, catch it bin it kill it</li> <li>Changes made to the site to accommodate control measures are signposted and communicated</li> <li>Information is provided in writing to staff, students and parents on measures in place and expectations</li> <li>All staff have received specific instruction regarding their role and the controls measures</li> <li>Visitors are provided with instructions on site rules and expectation</li> <li>Students are instructed on good handwashing technique</li> <li>Where PPE is used staff receive training and instruction on safe and hygienic use</li> </ul>	P.Bignell/A Earl/Site team	From 19/7/21



School Events increasing the risk of contact with others and therefore transmission	<ul style="list-style-type: none"><li>• All events online if possible.</li><li>• Live events to be subject to Risk Assessment. Venues require limit on numbers and sufficient ventilation. Request to LFD test before arrival and to wear face coverings throughout the visit except when performing.</li></ul>	P Bignell	3/12/2021
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\*If you need medication to regulate temperature or you feel unwell, you need to continue to isolate until you are better, although please note a cough and/or loss of sense of taste or smell may continue for some time and should not affect isolation period