

## Universal Considerations

The health, safety and well-being of all staff and pupils is of utmost importance to us. This universal considerations document does not follow the traditional format for a risk assessment. It only covers the control measures needed to manage the risks presented by COVID-19 and other respiratory illnesses as low as is possible, in line with community risk levels, therefore the need for scoring or prioritising control implementation is negated. The measures relate to all the persons who may be affected at Thorpe St Andrew School and Sixth Form (staff, students and visitors).

The control measures that are now needed are very different to those that were previously required when the consequences associated with COVID-19 were significant.

<b>Setting:</b> Thorpe St Andrew School and Sixth Form <b>Assessor Names:</b> P Bignell, P Lambert & A Earl <b>Manager Name:</b> P Bignell	<b>Assessment Date:</b> 22.4.22  <b>Review Date:</b> 22.5.22
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Area of Concern/Issue	Control Measures in place	By whom	Date Completed
Ventilation	<ul style="list-style-type: none"> <li>Windows/doors opened across site in the morning before school by site team.</li> <li>Staff to ensure air flow in classrooms and offices by partially opening window/s and door/s as appropriate.</li> <li>Students continue to attend in PE kit on days of PE and changing rooms remain closed due to poor ventilation in these spaces and overcrowding.</li> <li>Students to remain outside during lesson changeover and enter buildings on warning bell to go to next lessons. Associate staff supervise this time.</li> <li>All air conditioning units serviced yearly and set to meet requirements when possible.</li> </ul>	Site Team All Staff Students  Students  Site Manager	Daily  As required  Daily  Yearly
Practise good hygiene: <ul style="list-style-type: none"> <li>Wash your hands</li> <li>Cover your coughs and sneezes</li> <li>Clean your surroundings frequently</li> </ul>	<ul style="list-style-type: none"> <li>Gates are locked until 8am and then students are greeted and encouraged to sanitise on arrival.</li> <li>Staff are encouraged to wash hands/sanitise on arrival.</li> <li>Students are regularly reminded to frequently wash/sanitise their hands during the school day through the Form Time Programme, especially on arrival, before and after eating, before and after breaks, going to the toilet, before leaving, after removing a face covering if they are wearing them.</li> <li>Hand sanitising stations are strategically placed around the site and are checked and replenished by the site team as needed.</li> <li>Hand washing and sanitising facilities are in all eating areas which students are encouraged to use before eating. Posters are displayed.</li> <li>All staff and pupils are regularly reminded about following <a href="#">Catch it, Kill it, Bin it</a> requirements through newsletter, Form Time Programme and posters.</li> <li>Each classroom will be resourced with tissues, wipes and waste bins and other areas to ensure good respiratory hygiene. If stocks run low, more can be collected from Year Operation Assistants.</li> <li>Bins are emptied regularly.</li> <li>Enhanced cleaning carried out daily and additional cleaning daily of toilets and frequently used areas</li> </ul>	Students All staff P Lambert  Site Team Posters- Ops team Site team replenish P Lambert/L Miller  Ops team/All staff  Cleaning Team	Ongoing

Symptoms of a Respiratory Illness and other complaints that have been associated with COVID-19	<ul style="list-style-type: none"> <li>• Ensure the procedures are clear and shared with all stakeholders in the community</li> <li>• All students and adults that are experiencing symptoms of a respiratory illness, and a high temperature, or do not feel well enough to attend school, should stay at home and avoid contact with people until you are well enough to resume normal activities and no longer have a high temperature (and no longer need medication to reduce a temperature).</li> <li>• All students and staff can continue to attend school if they are experiencing mild symptoms of a respiratory illness such as a runny nose, sore throat, or slight cough, who are otherwise well.</li> <li>• Testing: Adults who have access to tests and test positive for COVID-19 should stay at home and avoid contact with other people for at least 5 days after the day the test was taken (or longer if you are still poorly/have a temperature). For children and young people aged 18 and under this should be 3 days (or longer if you are still poorly/have a temperature).</li> <li>• People who have experienced diarrhoea or vomiting should stay away from school for two days after symptoms have gone.</li> </ul>	L Miller - newsletter All community	1/4/22. Repeat as appropriate
People who are close contacts of a positive case	<ul style="list-style-type: none"> <li>• If a member of the school is a contact of someone with COVID-19. There is no need to isolate.</li> <li>• Adults who are close contacts should take steps to limit close contact with others during the period that they may be infectious (5 days).</li> <li>• This information will be communicated through the newsletter and staff briefing.</li> </ul>	All community	Ongoing
Respiratory virus rates are high	<ul style="list-style-type: none"> <li>• Recommend use of face coverings (e.g. on school transport) through school communication</li> <li>• Settings can continue to contact NOMC via the <a href="#">online form</a> if they are concerned about an outbreak and require further support. You do not need to report outbreaks to NOMC unless you require advice or support.</li> </ul>	All as appropriate	As required
Vaccinations	<ul style="list-style-type: none"> <li>• 12 to 15 year olds will still be able to access the vaccine outside of school, at a vaccination centre, pharmacy or walk-in centre.</li> <li>• Healthy 5 to 11 year olds will be offered the COVID-19 vaccine from the beginning of April. Vaccinations will take place outside of school, in vaccination centres, pharmacies, GP surgeries and walk-in centres. Parents of 5 to 11 year olds will receive a letter from the NHS with further information on the vaccine.</li> <li>• For 5 to 11 year old and 12 to 15 year old vaccinations, please signpost parents to where they can <a href="#">book COVID-19 vaccination appointments online</a>, at a vaccination centre or pharmacy, or <a href="#">find a walk-in COVID-19 vaccination site</a> without needing an appointment.</li> </ul>	All	Ongoing
Contingency Planning	<ul style="list-style-type: none"> <li>• Continue to follow our 'winter readiness plan' ( contingency plan )</li> <li>• The priority should always be for schools to deliver high-quality face-to-face education to all pupils. Remote education should only ever be considered as a short-term measure and as a last resort where in person attendance is not possible.</li> <li>• We will continue to provide remote education for all students via google classroom regularly when in-person attendance is either not possible following government guidance .This includes: <ul style="list-style-type: none"> <li>○ occasions when school leaders decide that it is not possible for their setting to open safely (eg poor weather), or that opening would contradict guidance from local or central government</li> <li>○ occasions when individual pupils, for a limited duration, are unable to physically attend their school but are able to continue learning, for example pupils with an infectious illness</li> </ul> </li> </ul>	All  Teaching Staff/ Attendance team to inform student/parent Students to utilise	As required Ongoing