



Social Routines



These routines are to be used by all staff and all students- they are for everyone to apply and follow. We will detail them to you in lessons and help you turn them into habits.

- They are designed to make our school a calm and focussed place to be - both in lessons and in public areas.
- We know that sometimes you might forget some of the Social Routines- that is when we will re-teach them to you by running through them during lessons or form time.
- Ignoring a Social Routine though is a problem and will get you a negative.
- Being brilliant at following all of our Social Routines will earn you points but more importantly make you successful. You will acquire habitual social skills that will help you beyond school in wider society.



Aspire



Respect



Engage



Starting a lesson



1. Arrive at your classroom quietly and calmly.
2. Your teacher will welcome you and instruct you to enter the classroom when you are quiet and calm.
3. Coats and hats are taken off, bags are put away. All equipment is placed on your desk.
4. Begin the DO NOW task immediately.
5. The register is taken in silence. You should respectfully reply with 'Yes Miss' or 'Yes Sir'.
6. As the lesson activities are introduced, be alert, sit up and look at your teacher.
7. To help others to understand the learning task, do not speak to students or attempt to distract them from listening.



Aspire



Respect



Engage



During a lesson



1. To help everyone concentrate, work in silence, unless told otherwise.
2. Present your work neatly and with care. Feel pride for the quality of your work
3. Ask for help promptly if you do not understand what to do.
4. Raise your hand if you are stuck or have a question. Wait patiently until your teacher can help you asking your question politely.
5. Only discuss the classwork, avoiding off-task chat.
6. Always look for the most 'tricky part' of the piece of work and tackle it.



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Ending a lesson



1. We want you to be as successful as possible. Lessons are 60 minutes of *engaged* learning time.
2. Stop working and pack up only when the teacher says so, NEVER before the last two minutes of the lesson.
3. Tidy away all equipment to the correct places as directed by your teacher.
4. When your area is tidy stand behind your chair in silence. Wait to be dismissed row-by-row by your teacher
5. Leave the classroom quietly and go directly to your next lesson or to your social area if it is break or lunch.



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Moving around the school



1. When you are dismissed, leave your classroom quietly and remain calm and quiet as you walk through the building and along footpaths.
2. Go directly to your next lesson or to your social area if it is break or lunch.
3. Always walk on the left-hand side inside the building and on footpaths to prevent accidents.
4. Corridors are not places to stop. Move calmly indoors (no pushing or shoving).
5. Walk at a fast but safe pace to avoid lateness.
6. Mobile phones remain out of sight and if seen can be confiscated by a member of staff.
7. Speak with kindness and respect to everyone.



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Between lessons



1. When you are dismissed, leave your classroom quietly and remain quiet as you walk through school buildings and along footpaths.
2. Walk at a fast but safe pace to avoid lateness- *being late will result in an after school reflection.*
3. Mobile phones remain out of sight. *If seen, your phone can be confiscated by staff.*
4. Follow all instructions respectfully given to you by staff on duty.
5. Wait calmly and quietly, (soft voices, no shouting) in the outside area until the entry bell rings. Speak with politeness and respect to all.
6. *Not following instructions, rowdy, rude or unkind behaviour will result in negative points, and even in you getting sent to The Hub with after school reflection time.*



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Assembly



1. Queue up quietly in alphabetical order in front of your form tutor in North gym or South canteen. Bags and coats are left neatly outside.
2. When your form tutor says so, walk in silence into the assembly hall.
3. Sit down without talking. Your form tutor will sit in the row with you, check that you are still in alphabetical order and insist on silence.
4. While the assembly is taking place you will respectfully look forwards, concentrate on what is being said and avoid distracting others.
5. At the end of the assembly you will be dismissed row by row, staying silent until you have left the hall.
6. Go directly to your next lesson, remaining quiet and calm as you move through the school.



Aspire

Aim high, try hard things, don't give up



Respect

Smile, be kind, be nice, help others



Engage

Join in, ask questions, try your hardest



Break & lunchtime



1. Move quickly and quietly to your year group social area.
2. Queue calmly and quietly for food. No pushing or shoving.
3. Speak with kindness and respect to everyone
4. When purchasing food, be polite and use please and thank you.
5. Put all litter in the nearest bin.
6. When socialising, do so in a calm and respectful manner.
7. If playing sports at lunchtime do so in a calm and respectful manner.
8. Move around the site calmly (no pushing or shoving).



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Respect



Engage